

FELLOWSHIP ANNOUNCEMENT



ASSOCIATION OF MANAGEMENT DEVELOPMENT INSTITUTIONS IN SOUTH ASIA



COMMONWEALTH – AMDISA DOCTORAL AND POST DOCTORAL FELLOWSHIP PROGRAMME

I - Objective:

The specific objective of the Programme is to provide financial and academic-institutional assistance to South Asian Ph.D scholars and younger academics for undertaking internationally publishable quality research based on original inter-country comparative studies in emerging areas of management and/or related social sciences and other disciplines.

The broader objective is to contribute to the development of South Asian academic perspectives, networks and communities in management and related areas.

II - Eligibility :

- a) For **doctoral fellowship** the applicant (not older than 40 years) should be a registered Ph.D scholar in a recognized university in, and should be a citizen of, any South Asian Commonwealth member country (especially Bangladesh, Maldives, and Pakistan, but including India and Sri Lanka). Citizens of Maldives registered as PhD scholars in recognised institutions in other countries, including those outside the South Asian region, would be eligible for the doctoral fellowship. However, the fellowship grant will cover their below-specified expenditures incurred in two or three above specified South Asian countries, including their home country, only.
- b) For **post doctoral fellowship** the applicant (not older than 50 years) should have a Ph.D. degree in management or related discipline from a recognised university at home or abroad, should be employed as a full time teacher/researcher in a recognized institution in, and should be citizen of, any South Asian Commonwealth member country (as above).
- c) The proposed comparative study for either fellowship should be based on research in at **least two** South Asian Commonwealth member **countries** (the five South Asian countries mentioned in (a) above, including the applicant's home country).

III - Scope:

The Programme will provide financial support in the range of UK Pounds 1500-3000 to each selected fellow, to cover research-related travel, accommodation and other incidental expenses to be incurred for visiting one, at most two, South/South-East Asian Commonwealth member countries, and in applicant's home country for post doctoral fellows.

Doctoral fellows will normally be expected to finance doctoral and fellowship components of their research expenditures in their home countries through alternative sources. They would also be expected to collect their own data without research assistants.

The number of countries to be visited and the visit durations can be flexible as long as the total expenditure does not exceed the above ceiling.

Preference will be given to research proposals in emerging/frontier areas of management and related disciplines.

IV - Research Proposal:

- a) For both doctoral and post doctoral fellowships the proposal should be conceptually based in any combination of functional / inter-functional / inter-disciplinary / strategic / policy areas of management and/or related social sciences and other disciplines.
- b) For both the fellowships the proposal should be empirically based in at least two and at most three in South/South-east Asian Commonwealth member countries mentioned above, including the applicant's home country.
- c) For doctoral fellowships the proposed research should be an integral part of the applicant's Ph.D thesis, should be so reflected in his/her Ph.D. research proposal, and should be so recommended by the Ph.D scholar's Supervisor/thesis committee in the department/school where he/she is registered as a Ph. D. scholar in the home country.
- d) For post doctoral fellowships the proposal should clearly articulate the value addition and comparative aspects of the research, and should be recommended by the concerned Head of Department / Dean / Director of the institute where the applicant is employed as a full-time teacher/ researcher.
- e) Both proposals should indicate :
 1. the South/South-east Asian countries to be visited, and proposed duration of stay in each country
 2. the proposed inter and intra country travel in the countries to be visited (and in the home country for post doctoral fellows)
 3. tentative/indicative estimate of phase-wise expenditures, as elaborated in Section VI below, including 5 per cent for institutional and administrative and incremental overhead expenditures.
 4. whether the applicant has contacts with academics/institutions in the country to be visited, and if so, their names and contact coordinates
 5. the nature of academic and institutional support needed from AMDISA.
- f) The main research proposal (upto 1000 words) including the following should be submitted in **hard and soft copy** to address given at end:
 1. The research problems/issues, their significance, inter-country comparative aspects, hypotheses, and the linkages to research in the home country.
 2. research objectives
 3. conceptual underpinnings/approach
 4. empirical methodology

5. types of information/data to be assembled, likely sources, and research instruments to be used
6. proposed analysis of data/information
7. expected outcome
8. brief bibliography/references

V - Fellowship Duration:

Not exceeding "One Year" from date of intimation of selection.

VI - Guidelines:

1. The application for doctoral fellowship should be recommended by the concerned doctoral Supervisor and academic head (HoD/Dean). The application for post doctoral fellowship should be recommended by the concerned academic head (HoD/Dean). Applications for either should be forwarded through the administrative head of the institution (Chief Administrative Officer/Registrar), as the fellow's institution will be requested to administer the Fellowship Grant.
2. The actual amount of the Fellowship Grant, which will be in the range of UK Pounds 1500-3000, will be determined on the basis of budget proposed by the selected Fellow and approved by AMDISA Fellowship Committee, to cover travel, accommodation and incidental expenditures as specified below. The Fellow should submit, through his/her institution, a more precise itemised budget estimates for the Fellowship duration, not exceeding one year from date of selection, and sub-budgets for three phases – first of approximately first six months, followed by two of approximately three months each - soon after selection.
3. The Grant will be released to the Fellow's institution, with its prior consent, in three approximate proportionate installments, with the stipulations as indicated below. The institution will be reimbursed 5 per cent of the total approved Grant for administrative and incremental overhead expenditures. The total budget/ expenditure estimate should therefore include 5 per cent for institution's administrative and incremental overhead expenditures, and should not exceed the aforesaid ceiling.
 - **Upto 55%** of the approved amount, when the Fellow submits:
 - a) the first Interim **Progress Report** on work done on the Fellowship todate (e.g. review of literature, research design and instruments, contacts developed, etc);
 - b) an academic **Work Plan** for the Fellowship period broken up into three phases as suggested in 2 above;
 - c) proposed field related plans, durations, and arrangements;
 - d) tentative travel plans; and
 - e) itemized budget estimates for the first installment for the first phase.
 - **Upto 30%**, when approximately half of the Fellowship period is over, and the Fellow submits:
 - a) the Second Interim Progress Report on work done todate;
 - b) first Statement of Expenditures with supporting original documents for the first installment and the first phase; and

c) an itemised budget for the remaining two phases.

➤ **15% or balance**, after the Fellow submits :

a) three hard copies and one soft copy of the Final Fellowship Study, and AMDISA is satisfied with the academic originality and quality of the study;

b) a Letter of Recommendation from his / her doctoral superior, certifying that the Fellowship study will be suitably integrated in the doctoral thesis for Doctoral Fellows, or from the concerned HoD/ Dean / Director for Post Doctoral Fellows, and

c) Statement of Expenditures with supporting original documents for the second and third installments totaling 45 per cent of the Grant.

4. To help ensure that the Final Fellowship Study will be acceptable to AMDISA, the Fellow should submit to AMDISA for its review a **hard and soft copy** of the Draft Fellowship Study during the tenth or eleventh month of the Fellowship period. The final study should be submitted after considering the review comments from AMDISA, in three **hard copies** and a **soft copy**.

5. The specific milestones to be achieved during this period and specific procedures will be specified in the Award Letter.

6. The Fellowship Grant will cover the following broad heads of expenditure upto the **approximate** percentage limits indicated:

| | Percentage of Grant |
|---|---------------------|
| a) Travel, visa and other related expenses | 20 |
| b) Accommodation, local transport and related expenditures in countries to be visited (including home country for post doctoral fellows) @ maximum of UK Pounds 40 per day for a maximum of 65 days. | 55 |
| c) Incidentals (e.g. photo-copying, typing, printing, communication, or other justifiable consumables/hired services (including research assistance for post doctoral fellows, but excluding hiring of commercial data collection agencies) | 25 |

Note: Post Doctoral Fellows may utilise up to 30% of total Grant for items (a) and (b) in their home activity.

VII Application Papers: The application should contain:

1. Applicant's name and contact coordinates
2. Name and contact coordinates of Department/School/University/institution where the applicant is a Ph.D scholar, or a teacher/researcher
3. Proof of registration as Ph D scholar, or proof of employment as teacher-researcher
4. A brief CV together with list of publications (if any) in hard and soft copy.
5. Proposal as above in hard and soft copy.
6. Nature and tentative extent of financial assistance needed
7. Nature of academic support needed in the countries of visit
8. Letter of recommendation from doctoral supervisor/guide for doctoral fellowships, or from Head of the Department/Dean/Director for post doctoral fellowships
9. Confidential recommendation letters from two academic referees.

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